EASY PROCUREMENT OF SERVICES WITH A SINGLE FORM

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Around 33,000 items in over 400 catalogs can be ordered and obtained without any break in media and with uniform requisition processes via a single platform. This also includes services from the construction or IT sectors, for example, that are requisitioned as catalog items just like products.

Uniform catalogs for goods and services

Munich Re, one of the world's leading reinsurers, has improved its procurement processes by introducing OpusCapita's e-procurement solution. Munich Re now has a central ordering and procurement platform. All products – both goods and services – are represented consistently. Predefined forms are used to request services.

OpusCapita

Easy selection of products with one platform

Products can be selected in both internal and external catalogs, but this is irrelevant for users as they can go through the entire order process using just one platform.

Fully automated invoicing of services

The invoicing of services has also been very cleverly resolved. The corresponding expenditure is imported easily into the shopping basket as Excel lists and managed as an order that is invoiced against the framework contract. All order processes are transparent and coherent at all times.

The shopping basket is automatically completed

Administrative expenditure is significantly reduced by completing the shopping basket, because a range of data is added through this process in order to complete the order process – such as the internal cost distribution and the delivery data. Further steps in the process then run automatically by transfer to the SAP/ERP-System, including placing the order with the suppliers, notification of incoming goods and checking of invoices.

Audit-compliant approval processes

The Procurement Manager (PROC), that supports audit compliance with automated approval processes, comes into play here. The interface automatically updates the business data to the SAP system. The complete master data are exchanged with the details on suppliers, cost centers, equipment, etc. in addition to the order confirmation.

Financial and technical requirements are also met with system-based approvals and compliance and corporate guidelines that are automatically taken into account. ☐

Applications and solutions

- **OPC**
  Online Product Catalog, shop for buying goods and services.
- **PROC**
  Procurement Manager, automation of the procurement process, from requisition via approval to incoming goods.

Challenge

Integrating order and procurement processes on a single platform. Uniform requisition and approval processes in all product groups. Elimination of breaks in media in the procurement process.

Solution

All goods and services are available in catalogs with the Online Product Catalog (OPC). The Procurement Manager (PROC) ensures the approval process is compliant. Complete master data are automatically exchanged via the interface to the SAP system (suppliers, cost centers, equipment).

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Munich Re is one the world's leading reinsurers. In the 2015 financial year, the Group, which combines insurance and re-insurance under one roof, generated profits amounting to EUR 3.1 billion. It is active in all insurance sectors and is represented on every continent with over 43,000 employees. Munich Re is a much sought-after risk carrier, particularly when solutions are required for complex risks.

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